

Clyffe Notes



The Newsletter of
the Barony of
Dun Carraig

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Question of the Month

Each issue of the Clyffe Notes features a question. This might ask for your opinion on an issue, or it might ask you to share a story or a memory. Some will be serious, and some will be silly. (Chronicler's Note: Considering who's writing the newsletter, most will probably be silly.) To answer the question, e-mail chronicler@duncarraig.net .

Legal Stuff: E-mailing a response to the "Question of the Month" to the chronicler@duncarraig.net gives permission for your response to be published in the Clyffe Notes, for one month only, both in print and on the web, with permission to edit your response for length and for grammar. E-mailing a response also indicates that your response was written by you. Credit will be given, unless you ask to remain anonymous. For barony members who would like to discuss the question without having their responses published in the newsletter, use the Dun Carraig e-mail list. The Chronicler cannot promise to print all responses received.

Okay, that takes care of the fine print.

This month's question is a repeat, due to the timing of the August and September issues. Those going to war this year, come back with tales to regale the rest of us, or dig deep in your memory to answer this month's question:

What's the weirdest thing you've ever
seen at Pennsic?

BARONIAL BUSINESS MEETING

The September business meeting will be held Tuesday, September 5 at 7:30 PM, at the Good Samaritan Presbyterian Church in Waldorf, MD.

Baronial Business Meeting Minutes August 1st, 2006

In attendance: Matthew, Adriana, Gwenllian, Alisandair O’Caoindealbhair, Jonathas, Amaila, Penny, Bozhana, Brandy, Minna, Lore, Charlotte, Jeff, Henry, Serena, Mathias, Andreas, Molly

Only one item of business was discussed at this meeting.

Middle Eastern -

The proposed budget is set to break even with 111 on-board (100 adults, 11 children). Everyone pays for dayboard as part of site fee.

The proposed site is \$550, located in Mechanicsville. Although it is dry, it has a large carpeted area where we can set up low tables.

Lore’s having trouble with Non-Mission Capable Internet, so hasn’t yet forwarded the updated numbers to the list, but these will be forthcoming.

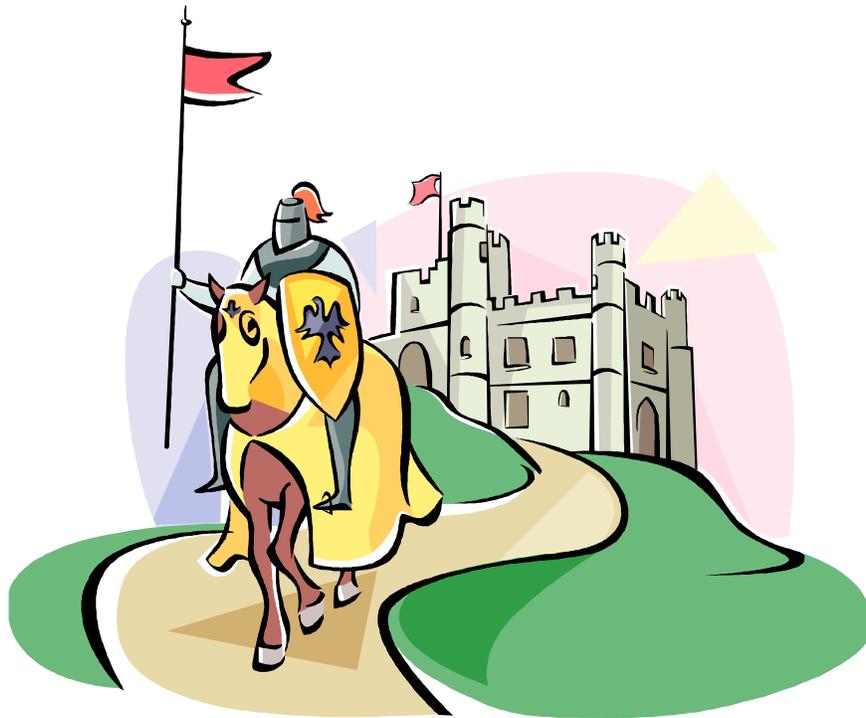
The barony discussed how to do dayboard – having it as part of feast vs. part of site fee. It was mentioned that most of the daytrippers kicked in the extra buck for dayboard and that \$7-\$8 for a daytrip fee that includes a dayboard is pretty reasonable.

A concern about the site being dry was voiced, as well as concerns about the various costs and drawing enough attenders to turn a profit.

Kier moved to vote on whether to use the site. 15 in favor, no opposed, no abstentions.

Miscellaneous:

Also at the meeting, Baroness Mary Isabel of Heatherstone returned to Adriana Michaels her shield. Baron Erwin was kind enough to retrieve the shield from fighter practice, and to keep it safe for Adriana until it could be returned. Noticing that the paint was coming off in places, he was also gracious enough to apply a fresh coating of paint to the shield. Apparently getting in touch with his feminine side, Erwin painted the shield a lovely shade of pastel pink. With pink fur trim and butterflies provided to further decorate it.



Baronial Documents

In the pages that follow, you will find our newly approved baronial financial policy, which was made official with its printing in the August Clyffe Notes, as well as the proposed baronial charter, which will be voted on at the September meeting.

The New Baronial Financial Policy

Dun Carraig Financial Policy
Effective: 24 July 2006

I. Concerning this Policy

- A. All provisions of this Policy are subject to Kingdom Law & Corpora.
 - 1. The Financial Policy for the Barony of Dun Carraig is established in order to provide adequate control of the financial transactions of the Barony. This Policy is superceded by Kingdom Exchequer Policy, Kingdom Financial Policy, Kingdom Law, Society Exchequer Policy, Corpora, State, and Federal Law.
- B. This Policy may be amended as follows:
 - 1. A proposed amendment must be submitted to the Financial Committee for review.
 - 2. After review by the Financial Committee, all amendments must be presented to the populace at a Baronial business meeting with the Financial Committee's recommendations. A vote will be taken of the entire populace present who are paid members residing in Dun Carraig aged 16 years or older of the Society for Creative Anachronism, Inc. each having 1 vote.
 - 3. When approved by the populace, it then is forwarded to Regional and Kingdom for final approval. When approved by Kingdom, the amendment shall take effect upon publication in the next issue of the newsletter.

II. Disbursement of Funds

- A. Signatories on all Baronial accounts shall be the Exchequer & Seneschal. A third Officer will be designated by the Exchequer and Seneschal as an emergency signatory in the event the Seneschal is unavailable.
- B. The Barony shall have a Financial Committee, constituted by an odd number of members, which is chaired by the Exchequer and consists of the Seneschal; Chronicler; Herald; and the current Baronage. In the event that the Barony has both a Baron and Baroness, both will be members of the Financial Committee but they vote as a single member.
 1. The minimum number of votes to authorize the distribution of funds shall be three. The Exchequer and Seneschal must be present.
 2. In the event that any of the committee members cannot attend a meeting of the Financial Committee, their Deputies (as designated and published in *Clyffe Notes*) may attend in their stead.
 - a. No proxies will be accepted.
 - b. Under no circumstances will any single member carry more than one vote.
 3. If the Financial Committee meeting attendees consists of an even number of members, the requirement to maintain an odd number of members will be met by placing the MoL on the committee for that meeting.
 - a. If there is no MoL at the time of the meeting, the Knight Marshal will fulfill the requirement.
 4. In the case of any tie votes, the issue at hand will be tabled pending discussion at an open business meeting.
- C. Authorization for disbursement of funds
 1. Disbursement for routine expenses (e.g. rental of meeting rooms) incurred through scheduled events, newsletter publication, or contractual obligations will be authorized in the following manner:
 - a. Purchases of supplies for an Office which do not exceed \$20 may be made without prior approval; however, the Exchequer retains the right to withhold reimbursement. This decision may be appealed to the Seneschal.
 - b. Purchases or obligations for the Barony which do not exceed \$50 require the prior approval of the Seneschal and the Exchequer.
 - c. Purchases or obligations for the Barony in excess of \$50 but which do not exceed \$300 require approval by a simple majority of the Financial Committee.
 - d. For expenses over \$300, the Financial Committee will make its recommendation to the populace at a Baronial business meeting. The populace will then vote as a committee of the whole with those who are paid members residing in Dun Carraig aged 16 years or older of the

Society for Creative Anachronism, Inc. each having one vote.

- e. For purposes of determining eligibility for voting in financial matters, a roster of paid members shall be kept by the Seneschal and/or Chronicler. The roster shall include Modern Name, SCA Name (when possible), Membership Number, and Expiration Date.
 - f. For event related expenses the Autocrat is considered to be a deputy to the Seneschal. Before funds can be disbursed, the Autocrat must specify to the Exchequer where on the budget that the expense falls.
 - g. No proxies will be accepted for anything financial.
2. For reimbursements, all receipts for event related expenses shall be turned into the Exchequer within seven days of the event completion.
 3. For cash advances, all receipts and remaining cash shall be turned into the Exchequer within seven days of the event completion.
 4. The Exchequer and Financial Committee shall report all approved expenses or obligations at the Baronial business meeting following their disbursement.

D. Event Refund Policy

1. If a person has paid for a Dun Carraig event but is unable to attend, he or she may request a refund from the Barony within seven days of the event completion. The Barony may, at its discretion, issue a full or partial refund. Such decisions will be made on a case-by case basis, by a refund committee consisting of an odd number of the following; the exchequer, the seneschal, and the event autocrat.
2. When determining whether or not to issue a refund, this refund committee will take into account the following:
 - a. Did the event make a profit? (No refunds will be issued for an event that did not turn a profit, nor will refunds be issued that cause the Barony to take a loss for any event.)
 - b. What is the nature of the situation that caused a refund request? (In general, a refund will only be considered when circumstances beyond a person's control prevent his or her attending the event or feast.)

E. Waiving Event Fees

1. Event fees may be waived for the following event attendees; the King, Queen, Prince, Princess, Autocrat, and Head Cook. To waive the fees of additional attendees, the waiver of fees must be approved by the Financial Committee with justification/ documentation for the additional names in writing and added to the Final Event Report.

PROPOSED BARONIAL CHARTER

(will take effect if approved at the September Barony Meeting)

Dun Carraig Baronial Charter
Revised: ??

I. Concerning this Charter

- A. All provisions of this Charter are subject to Kingdom Law & Corpora.
 - 1. Any portions of this Charter which are found to be in conflict with Kingdom Law and/or Corpora will be immediately suspended until amended by the Barony using standard amendment procedures.
 - 2. The remainder of this Charter shall remain in effect.
 - 3. The action will be published in the next issue of the newsletter.
- B. This Charter may be amended as follows:
 - 1. A proposed amendment must be submitted at a Baronial business meeting.
 - 2. If the consensus of the meeting is that the proposed amendment is a good idea, a meeting shall be selected at which to conduct a vote.
 - 3. The proposed amendment shall be published in two issues of the newsletter before the meeting designated for the vote. If approved by 60% of those voting, it shall take effect upon publication in the next issue of the newsletter. A member unable to attend may send a written opinion to the meeting to be counted in the vote.

II. Baronial Heads

- A. There may be either a Baron, a Baroness or both.
- B. The Baron and/or Baroness shall serve for a term of two years. At the end of the term the Baron and/or Baroness may request to serve another term provided it is not in violation of Kingdom Law and is the desire of the group and the Crown for them to do so.
- C. Candidacy for Baronial Heads
 - 1. Candidates may be self-nominated or nominated by another person.
 - a. All nominations must be made at a Baronial business meeting designated for that purpose.
 - b. If a potential candidate is not present at the meeting where s/he is nominated, the Seneschal shall inform them of their nomination.
 - c. If the candidates choose to accept their nomination, it must be done so in writing, to the Seneschal, by the next Baronial business meeting.
 - 2. Persons nominated to serve as a couple must agree to do so.
 - 3. All candidates must agree in writing to the provisions within the Charter for term of office and selection of successors, and must pledge to maintain them.
- D. Polling to determine the membership's preference for Baronial Heads shall be conducted as prescribed by Kingdom Law and no less than 4 months before the planned investiture.
 - 1. Pollings, in accordance with Kingdom Law, shall be sent to all members of the Society for Creative Anachronism, Inc., who reside within the ZIP codes belonging to Dun Carraig. Each polling shall contain the names of all candidates, a deadline date for returning pollings, and a signature line.
 - 2. Pollings will be sent to associate members of Dun Carraig who request a polling and are members of the Society for Creative Anachronism, Inc. Pollings will be sent at the associate member's expense. The Seneschal shall send to the Crown a list of all associate members requesting pollings prior to the polling deadline.
 - 3. Dun Carraig shall request that the Crown determine their choice as the new Baron and/or Baroness within a month after the polling deadline and that the choice be communicated to the Dun Carraig Seneschal in order to facilitate an orderly transition.
- E. If half of a Baronial couple cannot fulfill a term, the other individual may elect either to serve the remainder of the term alone or to resign. If a sole Baronial head or both members of a couple cannot fulfill a term, a Regent shall be recommended to the Crown by the outgoing Baron and/or Baroness with the consensus of the Barony.
 - 1. The Regent shall serve until a polling can be completed and a new Baron and/or

Baroness invested.

2. Time spent as Regent shall not affect eligibility to serve term(s) as Baron or Baroness.

III. Orders and Awards

- A. All Baronial Orders and Awards are granted at the discretion of the Baronage.
- B. None of the Baronial Orders are polling.
- C. A person may only be inducted into each of the Baronial Orders once.
- D. Order of the Sea Hawk – Shall be the pre-eminent order of the Barony and shall be granted to those who have proven themselves to be stalwarts of the Barony for supporting Dun Carraig through their efforts and skills in a varied and diverse means. Badge of the Order: “(Fieldless) Three sinister wings conjoined in pall inverted argent.”
- E. Order of the Company of the Wayfarers – Shall recognize members of the group who no longer reside within the Barony. Badge of the Order: “(Fieldless) On a compass star within and conjoined to an annulet gules a cross bottony argent.”
- F. Order of the Emerald Flame– Shall be given to those who show on going excellence in the Arts and Sciences.
- G. Order of the Garnet Tower– Shall be given to those who show on going excellence in Service.
- H. Order of the Silver Blade - Shall be given to those who show on going excellence in any marshaled activity.
- I. Mark of Excellence – shall be given for a specific achievement or action within the Barony. There is no limit to the number of times an individual may receive this award. On an individual's first award they should receive the token of the award, plus the bead to denote what it is for. For each successive award the individual should only receive an additional bead to denote what it is for.
 1. Carraig Uaine (Green Stone) – Bead given to denote a specific Arts and Sciences achievement.
 2. Carraig Deirge (Red Stone) – Bead given to denote a specific service or action.
 3. Carraig Gile (White Stone) – Bead given to denote a specific achievement in any marshaled activity.
- J. Baroness' Award of Courtesy – Awarded to an individual who has repeatedly demonstrated exceptional courtesy to others.
- K. Company of Dun Carraig's Champions – A company for those who have served as any of the Baronial Champions. In addition to a token from the Baronage they served, a medallion of red and white; Heater and Sword (armoured), Buckler and Sword (rapier), drawn Bow and Arrow (archery), Lantern (A&S), others as the Baronage desires.

IV. Baronial Business Meetings

- A. Baronial business meetings shall be scheduled to occur monthly. Additional meetings may be scheduled as needed.
 1. The meeting shall be conducted by the Seneschal or his designated proxy.
 2. Minutes of all meetings shall be published in the newsletter.
- B. The date, place, and time of the meetings shall be published in the newsletter. However, if time does not permit the publishing of the date, place and time of an emergency meeting then a reasonable attempt shall be made to contact all members of the Barony prior to the meeting.

V. Unofficial Modes of Communication

- A. The disbursement of all unofficial communications within the Barony shall be limited to members and associate members of the Barony.
- B. Exceptions may be granted with the approval of a simple majority at any Baronial business meeting.

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Armored Champion: Adriana Michaels
A&S Champion: Muirghen Ruadh
Archery Champion: Cece

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